

**Final Grade Assignment**  
Thesis / Internship Option  
Department of Chemistry – Eastern Kentucky University

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

Scores from previous filled and signed forms will be summarized in the table below.  
Sum the scores for the items below and assign letter grade based on a 100-point scale.

Score	Max	Item
	5	On-time completion of "Choice of Thesis/Project Faculty Mentor Form" with MS Project Proposal Form
	10	Score from First Project Committee Meeting*
	15	Score from Second Project Committee Meeting*
		Scores from the Final Committee Evaluation
	15	Average committee evaluation of written thesis / internship report**
	20	Average committee evaluation of oral exam/thesis defense seminar**
	35	Project mentor evaluation of overall research efforts**
		<b>Total</b>
		<b>Letter Grade (based on 100-point scale)</b>

\*Each full-time graduate student must meet formally with his/her thesis/project committee at the following two times prior to the thesis defense/oral examination. Scores to be entered should come from signed copies of the student's First and Second Project Committee forms.

\*\*Scores to be entered should come from the signed copy of the student's Final Committee Evaluation form.

Signatures:

Thesis/Project Mentor  
Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

Graduate Program Coordinator \_\_\_\_\_ Date \_\_\_\_\_

*When the final letter grade has been assigned, a 'Change of Grade' form(s) needs to be submitted to ensure all exit requirements has been completed.*